



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SREE NARAYANA COLLEGE , ALATHUR
Name of the head of the Institution		Dr. E N Sivadasan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04922222391
Mobile no.		9447150086
Registered Email		sncalathur1970@gmail.com
Alternate Email		iqacsncalathurnaac2020@gmail.com
Address		Erattakulam post
City/Town		Palakkad
State/UT		Kerala
Pincode		678682
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Devadas V
Phone no/Alternate Phone no.	04922222391
Mobile no.	9605723871
Registered Email	iqacsncalathurnaac2020@gmail.com
Alternate Email	v.devadas.v@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sncollegealathur.com/download/AQAR_2017_18_KLCOGN12400_Sree_Narayana_College_Alathur_Kerala.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.9	2005	20-May-2005	20-May-2012
2	B	2.64	2015	03-Mar-2015	03-Mar-2020

6. Date of Establishment of IQAC	17-Jun-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jiju K R , Dept. of Chemistry	Ozone Day Observation	KSCSTE	2018 2	8000
Jiju K R , Dept. of Chemistry	World Wet Land Day	KSCSTE	2019 2	19500
Jiju K R , Dept. of Chemistry	National Science Day	KSCSTE	2019 2	10500
Jiju K R , Dept. of Chemistry	World Environment Dayn	KSCSTE	2019 2	15000
Jiju K R , Dept. of Chemistry	SPYTIS (Scheme for promoting Young talents in Science	KSCSTE	2018 365	8000
Jiju K R , Dept. of Chemistry	SPYTIS	KSCSTE	2018 365	8000
DEPARTMENT OF ECONOMICS	TRAIING PROGRAMME	NHRC	2018 1	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Green Audit 2.Solar Panel installation 3.National Level Exhibition 4.National Seminar Series 5.Ground Water recharge

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
COLLEGE COUNCIL	14-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

10-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College has a partially digitized management information system for conduct of admission, internal marks upload, registration for examination, attendance of students, salary of employees, state and central funds etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is affiliated to University of Calicut. So the University designs the curriculum and Syllabus for UG and PG separately. Examinations and results

are conducted and published by the same mechanism. Faculties from various departments act as members of various academic bodies and contribute their valuable suggestions for the improvement of curriculum and syllabi of Calicut university. Our College has 8 UG courses and 4 PG courses. At the beginning of the academic year every department prepares and submits the Academic Action Plan for properly implementing the curriculum and syllabus as per the University directions. Odd semester examinations are conducted in the month of October- November and even semester examinations are conducted in April- May. As part of the continuous evaluation process we conduct internal examination, assignments, seminars and project works for UG as well as PG students. In addition to regular curricular activities, we organise different State and National level Seminars, Conferences, Workshops and Symposiums on different subjects and also of different clubs and committees like NSS, NCC, College Union, etc. organise different activities for motivating the students. As part of the extra-curricular activities we organise and conduct Socially oriented programmes like exhibitions, Women empowerment programmes, Environmental protection programmes, Anti-drug Campaign, Blood donation Camps, Plastic degradation campaigns etc. We also conduct different competitive examination coaching classes for our students and society like KPSC, UPSC, Bank Coaching, NET/SET coaching, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
HACCP LEVEL 2		05/01/2019	5	OPPORTUNITIES IN FOOD INDUSTRIES	FOOD QUALITY MANAGEMENT
HACCP LEVEL 3		23/02/2019	5	OPPORTUNITIES IN FOOD INDUSTRIES	FOOD QUALITY MANAGEMENT
LATEX TYPE SETTING PROGRAMME		22/04/2019	5	TYPE SETTING OPPORTUNITIES IN RESEARCH FIELD	TYPE SETTING SKILL
LAND SURVEY		02/03/2019	5	OPPORTUNITIES IN SURVEY DEPARTMENT	LAND SURVEY
TALLY ACCOUNTING		06/10/2018	6	JOB OPPORTUNITIES IN ACCOUNTING FIELD	ACCOUNTING SKILL
IT AND E-FILING		05/01/2019	5	CHARTERED ACCOUNTING	SKILL IN IT RETURN FILING
DISASTER MANAGEMENT		01/12/2018	6	OPPORTUNITIES IN DIASTER MANAGEMNET	SURVING SKILL
HORTICULTURE AND NURSERY MANAGEMENT		20/04/2019	5	OPPORTUNITIS IN HORTICULTURE DEPARTMENT AND NURSURY	VEGETATIVE PROPOGATION

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	198	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
WWS	08/09/2018	30
SSP	15/09/2018	40
BMI (BODY MASS INDEX)	24/11/2018	100
BLOOD GROUP DETECTION	19/01/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	WATER ANALYSIS OF FLOOD AFFECTED AREA	30
BA	STUDY OF ORGANIC FARMING	5
BA	STUDY ON THE IMPACT OF FLOOD	5
BA	STUDY ON NREGA	5
BA	A STUDY ON FEMINIZATION OF AGRICULTURE	5
BA	a STUDY ON PROBLEMS FACED BY RUBBER TAPPERS AND CULTIVATORS	5
BA	STUDY ON THE PROBLEMS FACED BY PADDY CULTIVATORS	5
BA	A STUDY ON PRIMARY HEALTH CENTERS	5
BA	A STUDY ON THE ECONOMICS OF COCONUT CULTIVATION	5

BA	A CASE STUDY ON GOLD CONSUMER BEHAVIOUR	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from students is collected regularly . It provides information regarding the strength and weaknesses of the institution.Through the feedback , students get a chance to present their views on the issues they face. Department meeting are held and corrective measures are taken at the department level so that the issues are resolved . PTA meetings are also conducted every semester and feedback is collected from parents. The suggestions and grievances are conveyed to the IQAC . Further action is taken after presenting them before the college council and in the PTA Executive committee meetings. Feedback is also collected from students who leave the college on completion of their course. Corrective measures are taken whenever there is any grievance regarding performance of teachers and departments and the overall functioning of the institution.We also take the feedback of Teachers and Alumni and their valuable suggestions are used for the smooth functioning of the college .</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	943	120	27	4	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
56	54	60	4	4	6
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution resorts to various ways to mentor the students . Tutorial system , remedial coaching, WWS, SSP, ASAP, career guidance cell and Counseling cell have been implemented for effective mentoring of students. The tutorial system monitors both the academic and extra curricular activities of the students. Each class comes under the supervision of a tutor who regularly interacts with wards and provides them with support and guidance whenever needed. Every effort is taken to ensure that they place their trust in their tutor. With the help of the tutor slow learners are identified through test papersc , assignments class works etc. Remedial classes are given to them in their respective areas of difficulty. The department of Higher Education has introduced WWS and SSP programs which are beneficial to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1063	56	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	55	0	4	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DIVYA R	Assistant Professor	BEST PAPER AWARD IN INTRNATION AL CONFERENCE PROVECTUC PLANTAE 19 HELD AT DEPARTMENT OF BOTANY UNIVERSITY OF KERALA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The UG and PG curriculum insists on continuous internal evaluation and students are kept informed of their progress in the academic performance. Class tests and model examinations are conducted as scheduled in the academic calendar and marks are published within the stipulated time. Students have to submit assignments and do seminar presentations. The attendance of the students during each semester is also taken in to consideration while preparing the over all marks of continuous evaluation. The marks are published on a timely basis and in case of any grievance, it is resolved considering the genuinity of the issue. The Department-level and College-level monitoring committees take steps to ensure that the internal evaluation is done in a transparent way. Students who fail to attend the internal examination on the scheduled date are given another chance if it is found that their inability to attend the examination is on genuine grounds.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The annual academic calendar of the institution is prepared at the beginning of each academic year, based on the annual academic calendar of the University of Calicut. At the beginning of each semester, a teaching plan is prepared to ensure that the portions allotted are completed within the stipulated time. The conduct of internal examination is based on the academic calendar. Co-curricular activities are also planned at the beginning of the academic year and specific dates fixed for the conduct of these activities. Seminar presentations and submission of assignments are also done within the stipulated time given in the academic calendar. Important days and days of national and international importance are included in the academic calendar and they are observed in a befitting manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sncollegealathur.com/course.php?page=1>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://sncollegealathur.com/download/2020/igac/Student_satisfactory_chart.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	SPYTIS II	0.16	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
ONE DAY SEMINAR ON INTELLECTUAL PROPERTY RIGHTS	DEPARTMENT OF COMMERCE	05/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
SREE NARAYANA COLLEGE ALATHUR	DEPARTMENT OF MICROBIOLOGY	PTA	COMPOSTING	VERMICOMPOSTING AND SOLID WASTE MANAGEMENT	14/07/2018
SREE NARAYANA COLLGE ALATHUR	DEPARTMENT OF ENVIRONMENT AND WATERMAN GEMENT	PTA	FISH BREEDING	ORNAMENTAL FISH AND COMMERCIAL FISH BREEDING	08/09/2018
SREE NARAYANA COLLGE ALATHUR	DEPARTMENT OF BOTANY	PTA	HORTICULTURE	PLANT BREEDING	22/09/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	10
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	73	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
work shop	Training program on Molecular techniques	CBNR Coimbatore	05/03/2019	06/03/2019	Students (30 Number)
UG Project	Project work	CWRDM	08/11/2018	19/11/2018	Students (6 number)
Training	Training on Type setting	VV College Palakkad	15/12/2018	16/12/2018	Students (4 number)
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Unibiosysy Biotech Research Labs	02/01/2019	Exchange of faculties, Training Programmes, etc.,	32
Advanssure Pvt LTD	31/07/2018	Short Term course	24
Kerala Karuthedath Agro Society , Trivandrum	30/07/2018	Incubation centre, Hands on training and placements	30
Olive detergent Kollengode Palakkad	25/08/2018	Hands on training and placements	30
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	4500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	19.05.04.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21947	2572913	143	50654	22090	2623567
Reference Books	500	282416	0	0	500	282416
CD & Video	62	0	0	0	62	0
Library Automation	1	250000	0	0	1	250000
e-Books	2500	0	350	0	2850	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	85	2	1	2	1	1	13	64	13
Added	10	0	0	0	0	0	0	0	0
Total	95	2	1	2	1	1	13	64	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

64 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2500000	2356700	1500000	1850000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college gives great importance to the overall development of the students. The physical, academic and support facilities are fully utilized for the benefit of the students. Annual stock verification of assets is done systematically and necessary additions are carried out as per requirement. Purchase committee is formed including members from each department to meet the actual need of students for the purchase of equipments, chemicals, etc., Library advisory committee meets regularly to suggest new initiatives and purchases. Each department makes their recommendations for the purchase of books and journals and action is taken based on their suggestions. The sports facilities like courts, grounds and equipment are also maintained and upgraded as per requirements. Suggestions are received regularly from each department for the improvement of IT facilities required for the students. Students feedback is taken regularly and due importance given to their suggestions.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implementation	Number of students	Agencies involved
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enhancement scheme		enrolled	
WORKSHOP ON BIOINFORMATICS IN MEDICAL MICROBIOLOGY	27/09/2018	40	IIT DELHI EVENT
ASAP	07/07/2018	40	STATE GOVT.
SSP	15/09/2018	40	STATE GOVT.
WWS	08/09/2018	30	STATE GOVT.
YOGA CLASSES	02/07/2018	108	DEPARTMENT OF PHYSICAL EDUCATION
BRIDGE COURSE	21/07/2018	328	ALL DEPARTMENTS
LANGUAGE LAB	04/08/2018	144	DEPARTMENT OF ENGLISH
REMEDIAL COACHING	07/07/2018	42	REMEDIAL COACHING CENTER
YOGA CLASSES	02/07/2018	42	PHYSICAL EDUCATION
COUNSELLING	03/11/2018	156	COUNSELLING CENTERE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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No Data Entered/Not Applicable !!!

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	12
SET	2
GATE	1
Any Other	8

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an elected College Union which plays a major role in various activities in the college. The Union comprises nine executive members headed by the Chairman followed by Vice Chairman , Secretaries , University Union Councilors , fine arts secretary ,etc. They organize curricular and extra curricular activities of the college . Each department has an association with a secretary who organizes programmes such as debates, seminars , extension activities etc. The college has more than 45 clubs and committees.They organize student welfare programs such as women empowerment , counseling , career guidance , nature conservation etc. The clubs and committees are headed by a staff coordinator and a few teacher as well as student representatives for the betterment of students . College has active sports unit , NCC and NSS units with student secretaries and captains who coordinate the activities of the unit. Air pollution free campus, plastic free campus, Blood donation , fitness zone , anti-drug awareness campaign , anti-ragging campaign , pain and palliative care , women safety are the high lights of the activities conducted in the college . College has motto of following Haritha Kerala mission and Swach Bharath mission for the welfare of society thereby collecting solid waste from nearby water bodies , area etc. Promotes organic farming, fish farming , plant breeding (self employment). The College has a disaster management team with student volunteers who extend their services during flood for rescue and relief.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

4530

5.4.3 – Alumni contribution during the year (in Rupees) :

265000

5.4.4 – Meetings/activities organized by Alumni Association :

General body meeting on 18/08/2018 for Rescue and relief in relation with flood disaster. Alumni meeting of 1997-1999 pre-degree batch to felicitate Sri Kalabhavan Satheesh (well Known mimicry artist) on 01/11/2018 Farewell to retiring staff smt. K.G Valsala , Associate Professor , Department of Mathematics on 30/06/2019 Farewell to retiring staff Dr. R. Nishi , Associate Professor , Department of Zoology, on 29/06/2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Being part of a corporate management system SN Trusts Kollam ,the College is governed by an apex body consisting of General Secretary, four executive members and eighteen members who are democratically elected through Sree Narayana Trusts election.Further the college has a Regional Development Council having more than 50 members headed by a chairman and convener. Managerial decisions regarding fund procurement and utilization are carried out through RDC. However, the governing power is decentralized through various bodies such as College Council consisting of Principal, two elected teaching staff representatives and all Department Heads. The College Council meets twice in a month and discusses various aspects of academic and administrative matters. The Council evaluates the academic as well as administrative activities of the previous session and plan for the next academic session. In addition, the College has a vibrant Parent Teachers Association (PTA) which comprises of an Executive committee consisting of Principal as President and a teacher nominee as secretary and four elected Members from the teaching faculty. The Vice President of PTA is elected from the parents of the students. The main aim of the PTA is to promote the welfare of the students including financial assistance through providing Merit Scholarships and sponsoring selected students who are economically weak.Besides they provide financial assistance for academic seminars and infrastructure maintenance etc. PTA conducts its meeting annually and class wise meetings are conducted in each semester . It also evaluates the academic performance of students in each semester.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	We have a fully automated library with more than 20,000 books, both text books and reference books and journals. The library has been automated with Koha

software. Teachers and students make the best use of library resources. We have 2 computer labs and 8 smart class rooms with ICT facilities. Students and teachers can access the online modules and e-resources from the above stated facilities. In addition to this, teachers give ICT enabled classes for their students.

Research and Development

Being an affiliated College to University of Calicut, we have 8 UG courses and therefore our teaching staff has enough academic as well as administrative works. However, most of the young teachers have enrolled for Ph. D works in different Universities and Research Centres. Some of them have published their works in different reputed Research Journals and some presentations in national/International conferences. In order to encourage the students for research activities we conduct national/International seminars, workshops and conferences

Examination and Evaluation

We follow continuous evaluation system and conduct two internal examinations per semester on regular basis. Besides that, assignment submissions, seminar presentations and competitive level mock tests are being conducted. Semester exams are conducted by the University in the months of October-November (Odd semester) and April-May (Even semester). As part of the evaluation procedure we carry out monthly tutorial meetings and semester wise PTA meetings on the basis of Internal Marks, Attendance percentage and Semester results

Teaching and Learning

We have 8 UG and 4 PG Programmes. For facilitating teaching learning process we have 8 smart class rooms, two computer labs and fully automated library which consists of more than 20,000 books, both text books and reference books. Most of the teachers use ICT facilities and e-resources for teaching. For students having learning disabilities, we have Remedial coaching system, Student Support System etc. We carry out continuous evaluation process through Internal examination, Assignments, Seminars, invited lectures etc. We conduct presentation competitions, debates, Quiz competitions (subject wise) etc. for motivating our students for achieving

better results.

Curriculum Development

As an affiliated college to University of Calicut, the curriculum and syllabus has been timely set out by the University and it has been properly implemented and delivered in our college. Some of our faculty members are members of the Board of Studies of different programmes. While preparing the new curriculum and syllabus for UG and PG our faculty members point out anomalies in the previous syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	University of Calicut conduct centralised Admission process for the affiliated colleges in the period of June-August. Most of the admission procedures are carried through online facilities. This being a rural area college, most of our students are from financially backward families and therefore we provide various scholarships and grants through NGOs (Alumni, PTA, Lions Club, Rotary Club etc.), and State/Central Govt.
Examination	Examination Registration, Hall ticket distribution, Internal Marks, and results are accessed through online facilities provided by the University. All these are monitored by a centralized systems like UG monitoring Committee and PG monitoring Committee.
Finance and Accounts	Employees salary, State and Central funds such as , E-grants, Schoarship, WWS, SSP, Public development fund, NSS , NCC etc are through SPARK, BIMS and PFMS and the office is fully computerized
Planning and Development	Planning and development sections are fully computerized . The college is functioning with WIFI internet connection and the communication between departments through LAN.Students attendance are taken and calculated with aid of software
Administration	College office is partially automated and most of the office staffs are utilizing the computer resources for the smooth functioning of the college

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Devadas V	PTMT(pedagogical Training for Mathematical Teachers)	NBHM under the aegis of MTTS Trust	0
2019	Krishnaprabha R	PTMT(pedagogical Training for Mathematical Teachers)	NBHM under the aegis of MTTS Trust	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty development Programme for teachers organized by IQAC	Computer literacy program for supporting staff by IQAC	08/09/2018	09/09/2018	48	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in Life Sciences at HRDC Hyderabad Central University	1	15/02/2019	07/03/2019	21
Frontier Areas of Plant Biotechnology at College of Horticulture Kerala Agricultural University	1	21/11/2018	30/11/2018	10
Refresher Course on	1	05/10/2018	25/10/2018	21

English language and modern literature HRDC University of Kerala				
Refresher Course on Commerce and Mangement at HRDC -ASC Ranji University	1	10/09/2018	30/09/2018	21
Refresher Course in Life Sciences and Biotechnology at JNU	1	08/10/2018	02/11/2018	26
Refresher Course in Mathematics and Statistics conducted by HRDC -ASC Calicut University	1	19/07/2018	08/08/2018	21
Pedagogical training for Mathematical Teachers Conducted at Govt. College Chittur fundd by NBHM	2	06/04/2019	12/04/2019	7
Orientation Programme HRDC University of Calicut	1	12/09/2018	09/10/2018	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical reimbursement, Group insurance scheme, State life insurance, Financial aid from staff association, Personal accident insurance. Maternity leave, Paternity leave, Festival	Medical reimbursement, Group insurance scheme, State life insurance, Maternity leave, Financial aid from staff association, Personal accident insurance, Bonus, Festival allowance	State and Central level Scholarships and Endowments. Financial support to the economically weaker students by P.T.A., Alumni and Teaching Staff Association. Support from

allowance, Provident fund etc	etc	Career Guidance Cell Trained Professional Counsellor, Medical camps
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution regularly conducts internal and external auditing. Annual administrative audit is done by Dy. DC. Internal auditing is done by the team of staff members constituted under the chairmanship of Principal

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SN Trusts , Kollam (Management) and ALUMNI association	5546890	Maintaenance and infrastrucure development , IT facilities by management and scholarships and seminars by Alumni
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6.4.3 – Total corpus fund generated

5546890

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Tutorial System
Administrative	Yes	Government	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teacher Association of the College offers unconditional support in conducting the day toady affairs of the college . Executive committee meetings are conducted as and when needed to discuss and take decisions to implement the plans chalked out. Some of the major activities of the PTA are financial support to conduct: 1. National science exhibition 2. Ground ater recharge in the college 3. Solar panel installation 4. Class room tiling 5. Conduct of various programs like seminar , workshops , activities of various clubs,.

6.5.3 – Development programmes for support staff (at least three)

Conduct a computer literacy programme for support staff regarding SPARK, BIMS and PFMS etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Signed MOU with Academic institutions , Agricultural organizations, and Cultural organizations . 2.Ground Water recharge 3.Water recycling 4.Solar panel installation 5.National Science exhibition

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Interaction with a transgender	28/11/2018	28/11/2018	316	123
Drug abuse awareness campaign in association with Prathiba Vayanashala, Thenilapuram for women of the local community	25/12/2018	25/12/2018	120	16
Self defence training for women	08/03/2019	08/03/2019	152	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Electricity generated using solar panels installed in the college campus, 2. Rain water harvest to recharge ground water 3. Water quality analysis of well water in flood affected areas. 4. Plastic and solid waste collection from nearby river banks.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	4
Scribes for examination	Yes	3
Rest Rooms	Yes	2
Special skill development for differently abled students	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	02/07/2018	Communicates the Vision and Mission of the college as envisioned by the founders, namely Emancipation through Education. Stresses the upliftment of the weaker sections of the society.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green audit 2. Energy conservation project 3. Planting of saplings 4. cycle Zone 5. Degradation of Dye used in Laboratories 6. Butterfly garden 7. Bio Composting and vermi composting 8. Biodiversity park 9. Net house for vegetable cultivation 10. Plastic free campus 11. Rain water harvesting 12. Ground water recharging.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Socio Institutional Responsibility: 1. National Level science Exhibition, 2. Flood Relief and Rescue at nearby flood affected area 3. Project on Degradation of Dye used in Laboratories 4. Enterpreunership training for self help group, 5. Drug abuse campaign for the women of local community 6. Awareness classes on Monsoon diseases to the local community, Importance of Handwash to school children, 7. Antiplastic campaign 8. Blood donation camp 9. Water quality analysis at nearby flood affected area. 2. Nature conservation Programmes: 1. Energy conservation through solar panel Installation 2. Ground water recharge 3. Collection of plastic materials from nearby River banks 4. Production of Biocompost such as vermicompost. 5. Butterfly garden 6. Drought relief to birds 7. Biodiversity park 8. Cycle zone. 9. Biogas plant

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This institution is run in the name of Sree Narayana Guru, the great seer who envisioned the upliftment of the socially and educationally backward people of the society. The motto of our institution is "Enlightenment through Education". Imbibing the great teachings of the Guru, Our institution trains the youth in inculcating resourcefulness, initiative, self confidence and leadership qualities. College also helps the students to keep abreast of the modern age of science and technology by moulding them as competent and committed citizens. Students are given an opportunity to engage in a wide variety of activities both Curricular and Extra Curricular activities. A Large number of clubs functioning in the campus help the students to develop various skills and bring out their hidden talents. Many of the students are economically backward and First generation learners. Nearly 90 of students are eligible for fee concession. They are given career and placement counselling. On Campus and off campus placement programmes have been conducted to provide a platform for their employment. Entrepreneurship development programmes have been conducted to empower them through self employment. Since majority of the students are girls, they were given training on self defence to build confidence, overcome their fears and face adverse situations boldly. Various programmes were arranged to inculcate human values in the students like interaction with transgenders, gender equality programmes, Human rights awareness. Training on Handicraft making was given to Differently abled students.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Observation of World Environment Day by planting saplings, Vegetable garden and Butterfly garden maintenance, PLUVIA - Celebration of Nature- a programme by Department of English, Mushroom cultivation, Removal of plastic from nearby water bodies, Cotton bag distribution to all students to reduce plastic usage at home, Paper carry bag making workshop, Ground water recharging of nearby Kavassery Panchayat by NSS volunteers, Setting firewall in the premises of the college, Providing water sources for birds during summer, Rainwater harvesting, Waste water recycling, Green Audit, Complete solar panel installation, Energy conservation classes, Academic audit, Bridge course, Remedial classes, One day Orientation programme for first year UG students, NSS and NCC orientation classes for first year UG students, Invited lectures organized by each department, Seminar series for UG and PG students, Paper presentations by PG students, Career guidance classes, NET/SET Coaching for PG students from both the campus and outside, JAM Coaching for students of second and third year UG Science Programmes, PSC coaching, Workshop on Research Methodology, Signing of MOUs with academic institutions, cultural organisations and technical firms, Training programme for supporting staff, Training programme for Higher Secondary school teachers, Entrepreneurship Development programmes for students, College level Quiz competitions, Anti- ragging campaign, Anti- drug awareness campaign, Blood group detection programme, Promoting use of cycle, Retired teachers' meeting, Cultural Programmes, Kerala Piravi celebration, Theatre workshop and drama competition , Debate and Quiz programmes, Onam celebrations, Gender sensitization programmes, Visit to old age home by NSS, Donation of books to local library, Golden Jubilee Valedictory Function, AQAR uploading, Internal examinations, Implementation of SSP, WWS and ASAP, Introduction of certificate and value added courses, College Union election, Department wise Association inauguration, NAAC new framework orientation, IIQA uploading, College Day and Arts Day celebration, Farewell to retiring staff and final year students

