

SREE NARAYANA COLLEGE, ALATHUR
ANNUAL QUALITY ASSURANCE REPORT

2016-17

Details of the institution

Name of the Institution: SREE NARAYANA COLLEGE, ALATHUR
ADDRESS: ERATTAKULAM
P.O PALAKKAD -678682 KERALA
Institutional email address: sncalthur1970@gmail.com
Contact numbers: 04922 222391
Name of the Head of the institution: Dr. E. N. Sivadasan
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Name of the IQAC Co-ordinator: Dr. R. Nishi
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IQAC email address: iqacsncalathurnaac2020@gmail.com
NAAC Track ID: KLCOGN12400
NAAC Executive committee and date: EC/36/048/, dated 30/05/2005
Website address: sncollegealathur.com

Web-link of the AQAR :

Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st	B	72.9	2005	5 years
2	2 nd	B	2.64	2015	5 years

1.7 Date of Establishment of IQAC: 17.06.2005

1.8 AQAR for the year: 2016-17

1.9 Details of the previous year's AQAR

Submitted to NAAC after the latest Assessment

and Accreditation by NAAC: **The College has prepared AQAR for the academic year 2015-16 ,submitted to NAAC on**

Institutional Status:	Affiliated College
Type of Institution:	Co-education
Urban/Rural/Tribal:	Rural
Financial Status:	Grant-in-aid-UGC 2(f), UGC 12(B)
Type of Faculty/Programme:	Arts, Science and Commerce
Name of Affiliating University:	University of Calicut

Special status conferred by Central/State

Government UGC/CSIR/DST/DBT/ICMR etc:

NIL

2.IQAC Composition and Activities

No. of teachers	8
No. of Administrative/Technical staff	1
No. of students	2
No. of Management Representatives	1
No. of Alumni	1
No. of any other stakeholder and community Representatives	1
No. of Employers/Industrialists	1
No. of other External Experts	NIL
Total No. of members	15
No. of IQAC meetings held	6
No. of meeting with various Stakeholders: Faculty: Non-teaching Staff: Students: Alumni:	Nil 4 1 2 1

Management: 1

Has IQAC received any funding from UGC during the year? No

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by IQAC

Total No.:

International: 0

National: 0

State: 4

Institutional level: 5

(ii) Themes

Significant Activities and Contributions made by IQAC

- Orientation Class for newly admitted UG students
- All departments were requested to submit their action plan for the year which was scrutinised and suggestions given.
- Conducted remedial classes for the backward students and NET coaching for Post graduate students
- Suggestion was given to all the departments to extend their departmental activities for the benefit of the locality, nearby schools and colleges and the society in general by conducting talks, exhibitions, visits, surveys, training programmes, research support etc.
- Prepared the master plan for the long term and short term activities
- Set up a vegetable garden and a Butterfly garden
- Working of health club and fitness centre was monitored and made more effective
- Decided to conduct academic seminars, workshops and invited talks in various departments by seeking funds from different agencies.
- Requested the higher authorities to install a biogas plant for the canteen and a solar energy panel in the campus
- Requested the Department of Botany to construct a green house
- Decided to conduct a socio-economic survey in the college.
- Monitoring department level and College level PTA meetings and activities
- Monitoring annual results
- Monitoring student discipline and Student Union activities
- Necessary support and encouragement was given to students for taking part in various cultural and sports activities at the university, state and national levels.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"> • Orientation for the first year students 	<ul style="list-style-type: none"> • Students were familiarized with the CUCBCSS system
<ul style="list-style-type: none"> • Faculty development Programmes 	<ul style="list-style-type: none"> • One of the teachers is doing research under FDP
<ul style="list-style-type: none"> • Academic Seminars 	<ul style="list-style-type: none"> • Various departments conducted state and college level seminars and workshops
<ul style="list-style-type: none"> • Decided to conduct the internal examinations in time 	<ul style="list-style-type: none"> • Syllabus was covered in a time bound manner and internal examinations were conducted so that students were able to attend the final examinations with confidence
<ul style="list-style-type: none"> • Efficient execution of programmes like WWS ,SSP and Tutorial system 	<ul style="list-style-type: none"> • Student were active in their involvement and participation in the programmes which helped them to improve their academic standards and overall development
<ul style="list-style-type: none"> • Initiation for the preparation of third cycle of accreditation 	<ul style="list-style-type: none"> • Steps for preparation of AQAR of the year started
<ul style="list-style-type: none"> • Decided to conduct various academic and non-academic activities under the leadership of NCC, NSS and Various Clubs 	<ul style="list-style-type: none"> • NCC conducted workshop on “Digital Payment Systems” and “Role of NCC cadets in Anticorruption Drive” • The Campus was made plastic free through the Swachh Bharat Campaign • QUIZ Competition on conservation of environment was conducted • A student of II BSc Botany was selected for Republic Day Parade • A ‘Waste Mapping Survey’ was conducted by the NSS Unit in Association with Alathur Grama Panchayath • The NSS units organised <i>Nasha Mukth Andholan</i>- an Anti-Drug Awareness campaign led by Smt. Medha Patkar • Organic Vegetable Farming was done by NSS • NSS gave financial aid to a poor patient with acute liver disease • Power Quiz by Energy Conservation

	<p>Club</p> <ul style="list-style-type: none"> • <i>A Window to the Wild</i> - an exhibition hosted by the Department of Botany • A debate on the topic “Is Death Penalty a Violation of Human rights” was conducted by Debate Club • Film festival conducted by film Club
<ul style="list-style-type: none"> • Decided to conduct Programmes which benefits the nearby society 	<ul style="list-style-type: none"> • Computer awareness programme for local house wives • Gave academic support and distributed books to ten school students • Special Coaching was given to Plus two and SSLC students at Prathibha Vayanasala Thennilapuram • Department of Mathematics offered free Mathematics Coaching to Plus Two students of PKHSS, Mannapra

*Attach the Academic Calendar for the Year as annexure

2.15 Whether the AQAR was placed in Statutory Body Yes

Management	Syndicate	Any other Body
Yes	NO	Yes

Provide the details of the action taken

Discussed and approved by the IQAC, College Council and Management

PART –B

Criterion –I

Details about academic Programmes

Level of the Programme	No. Of Existing Programmes	No. Of Programmes During the Year	No. Of Self financing Programmes	No. Of Value added/Carrier Orientated Programmes
Ph.D	0	0	0	0
PG	4	0	1	0
UG	8	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	1	0	0	0
Others	0	0	0	ASAP (Additional Skill Acquisition Programme of Govt. Of Kerala)
Total	13	0	1	1
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

(i)Flexibility of the curriculum:

The academic body designs the Curriculum in the University of Calicut and some of our faculty are members of this. As per the new regulations of CUCBCSS, there is choice of selection for Open Courses and Elective Courses of UG programmes.

For PG courses Maximum No. of Elective subjects and Project works are implemented and thus maximum possible flexibility is offered under the CUCSS.

(ii)Pattern of Programmes:

Semester

Feed Back from Stakeholders

Feedback From	Alumni	Parents	Employees	Students
	Yes	Yes	Yes	Yes

Mode of feedback:

Manual

Whether any revision/update of regulations or syllabi, mention their salient aspects:

Being a college affiliated to the University of Calicut, we follow the syllabus set by the University in both the UG and PG Programmes.

Any new department/Centre introduced during the year. If yes, give details:

Not Applicable

Criterion- II

2. Teaching , Learning and Evaluation

Total No. of Permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	25	7	0	1

No. of permanent Faculty with Ph. D:

10

No. of faculty Position recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Total	
R	V	R	V	R	V	R	V
0	19	0	0	0	0	0	19

No. of Guest and visiting faculty and temporary faculty

Guest	Visiting Faculty	Temporary
19	0	0

Faculty participation in conference and Symposium

No. Of Faculty	International level	National level	State level
Attended seminars /workshops	0	10	4
Presented papers	2	0	0
Resource Persons	0	0	0

Innovative process adopted by the institution in teaching and learning

- ICT facilities are used in almost all departments to aid the Teaching Learning Process
- The Departments of Botany, Zoology, Microbiology, Environment and Water Management and Commerce organised study tours to give the students a fresh experience in certain areas of their respective discipline.
- Maximum number of interdisciplinary Open and Elective subjects is offered by the college in the UG and PG level.

Total number of actual teaching days during this academic year: **180**

Examination/Evaluation reforms initiated by the institution

Examinations are conducted as per the rules and regulations of the university

No. of faculty members involved in curriculum restructuring /revision /syllabus development as member of board of study /faculty curriculum development workshop

Board of Studies	Syndicate	Faculty
2	0	0

average percentage of attendance of students: 88

Course/Programme wise distribution of pass percentage

Title of the Programme	Total number of students appeared	Pass %	% of students who secured more than 60%
B.Sc Zoology	36	92	92
BA Functional English	37	70	57
B.Sc EWM	31	74	71
BA Economics	48	64.5	62.5
B.Sc Mathematics	33	63.6	63.6
B.Sc Botany	0	0	0
B.Sc Microbiology	33	91	63.6
B.com	56	94.6	94.6
M A English	12	100	91.6

M.Sc Mathematics	16	100	75
M.Sc Zoology	8	100	100
M.Com	14	71.4	71.4

How does IQAC contribute /monitor/evaluate the teaching learning process

IQAC in coordination with the discipline committee helps in maintaining a healthy and serene atmosphere which helps in teaching and learning process. Evaluation of the institutional activities of the students is done and the teachers concerned are kept informed on the matter. They are given directions to take necessary steps that would help the students to improve their standards. The progress of students is monitored regularly through the tutorial system and also through frequent PTA meetings. Timely conduct of common internal examinations and publication of result is ensured. Evaluating the performance of members of the faculty is done by analysing the feedback from students.

Initiatives undertaken towards faculty development

Faculty /Staff development programmes	No. of faculty benefited
Refresher Courses	3
UGC-Faculty improvement programme	1
HRD Programme	0
Orientation Programmes	1
Faculty Exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institution	5
Summer/winter schools, workshops etc	0
Others	0

Details of administrative and Technical staff

Category	No. of permanent employee	No. of vacant positions	No. of permanent positions filled during the year	No. of positions filled temporarily
Administrative staff	6	3	0	3
Technical staff	14	4	0	3

Criterion-III

Research, Consultancy and Extension

Initiative of IQAC in sensitizing/Promoting research climate in the institution

- R & D Cell functions efficiently and promotes the junior teachers in taking up research in their subjects
- Promoted teachers to submit proposal for minor and major projects in their concerned subjects
- Took initiatives to conduct National and State level seminars and workshops to develop a research culture among teachers and students
- Took initiatives to guide the students of PG and UG for doing socially oriented projects

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs.	0	0	0	0

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	1	0	0
Outlay in Rs.	0	1.9 lakhs	0	0

Details on research publications

	International	National	Others
Peer Review Journals	11	2	0
Non Peer Review Journals	0	0	0
e-journals	0	0	0
Conference proceedings	5	9	0

Details on impact factor of publications

Range	Average	h-Index	Nos. In SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration year	Name of the funding Agency	Total grand sanctioned	Received

Major Projects	NA	NA	NA	NA
Minor Projects	1	UGC	190000/-	100000/-
Inter-disciplinary projects				
Industry sponsored				
Project sponsored by University/College				
Students research projects(<i>Other than compulsory by the university</i>)				
Any other(<i>specify</i>)	1	KSCSTE	10000/-	10000/-
Total	2		200000/-	110000/-

No. of books published

With ISBN Number	Without ISBN Number	Chapters in edited books

Number of University departments receiving funds from:

NA

For Colleges

Autonomy	CPE	DBT star Scheme	INSPIRE	CE	Any other (specify)
0	0	0	0	0	0

Revenue generated through consultancy:

NA

Number of conferences organized by the institution

Level	International	National	State	University	College
Number	0	0	4	0	5
Sponsoring Agency	NIL	NIL	PTA	NIL	PTA

Number of faculty served as experts, chairpersons or resource person:

8

Number of collaborations

International	National	Any other
0	0	3

Number of linkages created during this year:

NA

Total budget for research for current year

From funding agency	From Management	Total

Number of Patents received this year:

NIL

Number of Research Awards/Reorganizations received by faculty and research fellows:

NIL

Number of Faculty from the institution who are Ph. D Guides and Students registered under them

No. of Guides	No. of Students
3	3

Number of Ph. D awarded by the faculty from the institution:

0

No. of research scholars receiving fellowships (newly enrolled + existing ones):

No. of students participated in NSS events:

University	State	National	International
100	0	0	0

No. of students participated in NCC events:

University	State	National	International
48	0	1	0

No. of Awards won NSS:

University	State	National	International
0	1	0	0

No. of Awards won NCC:

University	State	National	International
0	0	0	0

No. of Extension activities

University Forum	College Forum	NCC	NSS	Any other
0	10	5	22	8

Major Activities during the year in the sphere of extension activities and institutional social responsibility

- Tax consultation
- Blood donation camp
- Eye check up camp for society
- Resource persons for different academic events
- Plastic free campus
- Eco friendly campus
- Organic Vegetable garden
- Butterfly garden
- Observation of Sankar's Day
- Special coaching for Plus two and SSLC students
- PSC coaching for Students
- NET coaching for PG students
- Anti-drug Campaign
- Environmental day celebration
- Indian Constitution Day Celebration
- AIDS Day observation
- Yoga Day Observation
- Energy conservation Day
- Digital Payment system
- Reading Day
- National Mathematics Day
- Science Day
- Wild life Photography Exhibition for society
- Art and Craft Exhibition and release of magazine

- Food festival
- Inter-collegiate Management meet
- Sports day
- *Sargotsavam*- College Arts Festival
- Arts day
- College day
- Nature camp at Periyar Tiger Reserve
- Onam celebrations
- Christmas celebrations
- World Hepatitis Day
- World Alzheimer's day
- Anti ragging campaign
- Women's Day
- Film festival
- General quiz Competition
- World Wet land Day observation
- *Swachbharat* Campaign
- *Keralapiravi* Day
- SSP and WWS
- Financial aid to poor students

Criterion IV

Infrastructure and Learning Recourses

Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of fund	Total
Campus area	25 acres	NIL	0	25 acres
Class rooms	32	NIL	0	32
Laboratories	9	NIL	0	9
Seminar halls	3	NIL	0	3
No. of import equipments purchased (greater than one lakh during the year)	158	NIL	UGC, PD	158

Value of the equipments during the year(Rs.)	152.37	NIL	NIL	152.37
Others	0	0	0	0

Computerization of administration and library:

- The library is digitalized and automated
- Administrative office is completely computerized

Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text books	21823	2531848.38	17	9985	21840	2541833.38
Reference	500				500	
e-books	0	0				
Journals	30	52000			30	52000
e-journals	0	0				
Digital data base	0	0				
CD and Video	50				50	
Others(general)	36	33000			36	33000

Technology up gradation (overall)

	Total Computers	Computer labs	Internet	Browsing centres	Computer centres	Office	Departments	Others
Existing	80	2	8	3	0	1	19	0
Added	0	0	0	0	0	0	0	0
Total	80	2	8	3	0	1	19	0

Computer internet access training to teachers and students and any other programme for technology up gradation (Networking, e-governance etc)

- College office, all departments and library have internet connectivity
- Students have access to internet at the Network Resource Centre
- Computer training was provided to non-teaching staff

- Computer training was provided to select students
- The college office is automated to a large extent. The services of the examination section, salary bill section, scholarship section and e-grants section are fully automated and some of them are online too.
- Training programme on the use of SPARK and e-filing of Income tax returns are conducted unofficially to the new teaching and non-teaching staff. The faculty helps the students in uploading their applications for e-grants.

amounts spend on maintenance in Lakhs

i	ICT	1.25
ii	Campus infrastructure and facilities	12.36
iii	Equipment	2.2
iv	Others	0.5
Total		16.31

Criterion V

Student Support and Progression

Contribution of IQAC in enhancing awareness about student support service

- Orientation programme is offered to first year UG students
- Scholar Support Programme and Walk With Scholar Programmes made more effective to benefit the students
- Students are encouraged to participate in curricular and extracurricular activities which can enhance their skills and talents in varied fields
- Personality development classes are given to the students
- Students are motivated to apply for JAAM, NET, Gate and other competitive examinations
- A copy of the college calendar is provided to all the UG and PG students
- Remedial coaching classes are provided by the concerned departments for weak students

- Awareness about different scholarships are given and students are offered help at the time of applying for the scholarships

Efforts made by the institution for tracking the progression

- Class PTA meetings are conducted every semester in addition to the General PTA meeting to keep the parents informed of the progress of the students
- Two internal examinations and one Model examination are conducted for evaluating students
- Attendance, achievements and participation in co-curricular activities are frequently monitored through the tutorial system
- Career Guidance Cell helps the students in securing placements and clearing competitive exams

(a) Total number of students

UG	PG	Ph. D	Others
863	130	0	0

(b) No. of students outside the state: 5

(c) No. of international students: 0

Men	No.	%
	274	27.59

Women	No.	%
	719	72.41

Last year						This year					
General	SC	ST	OBC	PH	Total	General	Sc	ST	OBC	PH	Total
45	181	4	714	0	944	61	178	5	749	0	993

Demand ratio: Centralized admission Drop out (%): 1

Details of students support mechanism for coaching competitive exams if any: Conduct Free coaching classes for NET, JAAM, SET, PSC, GATE and MAT .

No. of Student beneficiaries: 125

No. of Students qualified in these examinations

NET	3	SET/SLET	2	GATE	0	CAT	0
IAS/IPS	0	PSC	18	UPSC	1	Others	22

Details of Student counselling and Career Guidance:

- A Career Counselling Cell is functioning in the college , this cell organizes counselling classes and seminars
- Conducted orientation programme on Civil Service coaching to select students

No. of Students benefited: 150

Details of Campus placement:

ON Campus		OFF Campus	
No. of Organizations visited	No. of students participated	No. of students Placed	No. of students Placed
0	0	0	25

Details of Gender sensitization

programmes: Women's cell conducted the following programmes

- International Women's Day was observed
- A workshop on 'Fifty Fifty by 2030' was conducted by Women's Cell
- A seminar on 'Safety of Women and the Legal System' was organized

Students Activities:

5.9.1 (a) NO. of Students participated sports , games and others events

State/University level	82
National Level	2

5.9.1(b) No. of students participated in cultural events

University zone youth festival	126
Inter Zone Youth Festival	12

5.9.2(a) No. of medals/awards won by students in sports, games and other events

State/University	National	International
2	0	0

5.9.2(b) No. of medals/awards won by students in cultural events

State/University	National	International
4	0	0

Scholarships and financial support:

	No. of students	Amount
Financial support from institution	20	100000/-
Financial support from govt.	25	250000/-
Financial support from other services	25	250000/-
No. of students who received international/national recognitions	0	0

Student organized initiatives

Programme	State/University level	National level	International level
Fairs	1	0	0
Exhibitions	2	0	0

No. of social initiatives undertaken by students:

12

Major grievances of students (if any) redressed:

NIL

Criterion VI

Governance, Leadership and Management

State the vision and mission of the institution:

To emancipate and uplift the socially and educationally backward sections of the society by enlightening and empowering them through education

Mission:

- Provide adequate opportunity for obtaining higher education
- Inculcate human values
- Equip the youth with resourcefulness , initiative, self-confidence and leadership qualities
- Help the youth to keep pace with the modern age of science and technology

Does the Institution have a management information system?

YES

- 1) The college office is automated with required software
- 2) All financial transactions such as salary bill, fee collection, scholarship, purchase of equipment and stationary and other payments are digitally maintained
- 3) All student support services such as admission, conducting internal examinations, uploading of internal marks, registration for University Examinations, issue of TC,CC etc. are digitally maintained
- 4) Records related to staff and students are digitally maintained
- 5) Records related to Government, University, UGC, RUSA, Management etc. are digitally maintained

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

Some of the members of the faculty are part of the Board of Studies of the university in their respective disciplines. They have taken efforts to point out the anomalies in the previous syllabus while preparing the new curriculum for UG and PG programmes. The Board of Studies often takes steps to rectify the anomalies.

Teaching and Learning

In addition to the traditional chalk and board methods, the teachers make use of technological innovations like power point presentations. Some departments offer the hands on experience of the syllabus topics by conducting study tours, institutional visits etc. Some departments also invite personalities of eminence to their departments and conduct interactive sessions with the students. The students are encouraged to conduct seminars using power point presentations. They are motivated to update their knowledge with the help of resources like internet and INFLIBNET.

Examination and Evaluation

- Two internal examinations and one model examination are conducted every semester. Answer scripts are evaluated and mark lists published in a time-bound manner

- Assignments , seminars, viva voce etc are conducted regularly for the continuous evaluation of the students
- Remedial coaching is conducted for the slow learners on the basis of the marks scored in the internal examinations

Research and Development

A few members of the faculty have been able to complete minor projects funded by various external agencies like UGC. At present one teacher is doing minor project and few teachers have applied for minor projects. In addition several members of the faculty are doing research in their respective disciplines and their findings are published in journals.

The college has an active Research Forum. This forum takes initiatives to encourage members of the faculty and students to engage in research activities and to apply for minor and major projects to the various agencies such as UGC and KSCSTEC etc.

Library, ICT and Physical infrastructure /Instrumentation:

- All departments have multimedia projectors that aid in the teaching learning process
- The students have access to internet both in their departments and in the computer lab
- Library service of college is mostly digitalized with KOHA software and students are made familiar with the same
- Students are encouraged to use online resources for keeping in touch with the latest development in their field of interests
- The students are familiarised with the ICT facilities and advised to do power point presentations while presenting papers
- A well equipped fitness centre is available in the Department of Physical Education

Human Resource Management

The Principal, assisted by the College Council analyses the existing staff pattern and takes necessary steps for the recruitment of guest lecturers. New recruits are accommodated into the system through in-house training. Various recreation programmes are organized by the Staff Association on various occasions to alleviate the strain of a hectic work calendar and preserve a cordial work atmosphere.

Faculty and Staff Recruitment:

Vacancy positions are intimated to the management in due time. Appointment is done by the management in compliance with the regulations of the university and concurrence of the State Government. Cases of unfilled vacancies are met by temporary appointment done strictly on merit basis after advertising in leading newspapers.

Industry Interaction/Collaboration

A cordial association is maintained with select industrial firms whereby the students get an opportunity to do their project works. Industrial visit as prescribed in the curriculum by different Board of Studies makes it inevitable to maintain our link and collaboration with industries. This also helps our students to procure jobs after course completion.

Admission of Students

Admission of students is done strictly on the basis of merit and reservation policies stipulated by the Government as well as the University. Admission to UG and PG courses is conducted through a single window system operated by the University.

Welfare Schemes for

Teaching Staff	All Govt. Schemes
Non Teaching staff	All Govt. Schemes
Students	Scholarships and other scheme implemented by Govt.

Total corpus fund generated NIL

Whether annual financial audit has been done YES

Whether academic and administrative audit (AAA) has been done

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	----	Yes	IQAC
Administrative	NO	Government	Yes	Management

Does the University/Autonomous College declare results within 30 days?

For UG Programmes	NO
For PG Programmes	NO

What efforts are made by the University /Autonomous College for Examination reforms?

Examination is conducted as per the instructions of the university at the end of each semester. IQAC and the academic audit cell ensure the completion of syllabus and conduct of internal examinations before the commencement of the final examinations.

What efforts are made by the University to promote autonomy in the affiliated/Constituent Colleges?

Not Applicable

Activities and support from the ALUMNI Association

Financial support to meritorious students is offered by the ALUMNI.

Activities and Support from the Parent- Teacher Association

PTA maintains a link between the general public and the institution. The contributions received from the parents are utilized for extracurricular and extension activities. Proficiency cash awards for students, immediate maintenance and repair of infrastructure/ equipment/furniture, and financial help for the needy students are some of the other areas in which the PTA fund is utilized.

Development Programmes for support staff

Orientation for support staffs is given by individual departments and management as and when required

Initiatives taken by the institution to make the campus eco-friendly

1. Planted trees in the campus on World Environment day and they are being taken care of
2. Recycling of biological- wastes through vermin composting
3. Plastic free campus
4. Organic farming of vegetables by NSS, Nature Club and Dept. Of Botany
5. Butterfly garden has been set up

Criterion VII

Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- Remedial coaching for weak students
- Observation of internationally important days like World Environmental Day
- The installation of ICT equipment in all departments has created a positive impact on the teaching learning process

Provide the action taken report (ATR) based on the plan of action decided upon at the beginning of the year

Among the decisions taken by the IQAC in the beginning of the year some of them are successfully implemented and some of them are pending

Accomplished	Not accomplished
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<ul style="list-style-type: none"> • Various departments conducted regional/ state level seminar in their subjects concerned • At least one class room in every department has been equipped with ICT facilities • SSP and WWS programmes were implemented • Career oriented coaching classes and placement opportunities for outgoing students. 	<ul style="list-style-type: none"> • The Teaching posts in different department that are vacant could not be filled this year • Although some departments had applied for PG programmes, no decision regarding the same is received from the university
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Give two best practices of the institution(please see the format in the NAAC self study manuals)

- Blood donation and detection camp
- Awareness programmes in Anti-ragging , human rights and antinarcotics

Contribution to Environmental Awareness /Protection:

- A power Quiz was organized by Energy Conservation Club in association with KSEB
- Observation of World environment day - students planted saplings in the premises of college
- Students of the Department of Botany visited the hill area ‘Veezhumala’ near Erattakulam for identification of plants at that area.
- Botany students visited VFPCCK, seed processing unit and farm at Alathur and they attended a class on ‘Tissue culture and Biotechnology’
- An Exhibition of Wild Photography with the theme ‘A Window to the Wild’ was conducted
- Departments of Chemistry and Environment and Water Management conducted a survey on ‘Solid Waste Mapping ‘ in association with NSS units.
- PG students of Department of Zoology visited Malampuzha Water Treatment Plant
- Field trip to Thekkady, Munnar, and Parambikulam Tiger Reserve by Department of Zoology
- Organic vegetable farming by NSS units

Whether Environmental audit was conducted?

NO

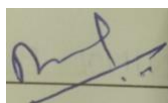
Any other relevant information the institution wishes to add.(For example SWOT analysis)

At the beginning of every semester, the college Council and IQAC takes cognizance of the strengths, weakness, opportunities and threats and take anticipatory decisions to bring the best out of the institution in curricular, co-curricular and extracurricular matters.

- The most important strength of the college lies in the dedication of the staff, who are always ready to help the students in their academic and extracurricular activities.
- Students are generally disciplined and there are very few instances that affect the smooth running of the institution
- Extension activities for the benefit of society
- Contribution from Alumni Association and PTA

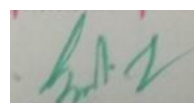
8. Plans of institution for next year

- Taking further steps to introduce UG and PG programmes
- To encourage the faculty to submit research proposals to the various agencies like UGC/STEC
- To install CCTV in the key areas of the building
- To encourage all the departments to conduct extension activities with the help of PTA and IQAC
- To conduct a green audit in the campus
- To setup a student IQAC to incorporate their suggestions for quality improvement
- Planning to construct a new auditorium
- Construction of new class rooms
- Training for supporting staff in office procedure



Name Dr. R. Nishi

Signature of the Coordinator, IQAC



Name Dr. E.N. Sivadasan

Signature of the Chairperson, IQAC