

SREE NARAYANA COLLEGE,ALATHUR
ANNUAL QUALITY ASSURANCE REPORT

2015-16

Details of the institution

1.1 Name of the Institution: SREE NARAYANA COLLEGE,
ALATHUR

1.2 ADDRESS: ERATTAKULAM P.O
PALAKKAD -678682
KERALA

Institutional email address: snclathur1970@gmail.com

Contact numbers: 04922 222391

Name of the Head of the institution: Dr.Surendran S.

Mobile Number: 9447150086

Name of the IQAC Co-ordinator: Dr. M. A. Suraj

Mobile Number: 9447621246

IQAC email address: iqacsncalathurnaac2020@gmail.com

1.3 NAAC Track ID: KLCOGN12400

1.4 NAAC Executive committee and date: EC/36/048, dated 30/05/2005

1.5 Website address: www.sncollegealathur.com

Web-link of the AQAR : http://www.sncollegealathur.com/download/AQAR_2015_16_KLCOGN12400_Sree_Narayana_College_Alathur_Kerala.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st	B	72.9	2005	5 years
2	2 nd	B	2.64	2015	5 years

1.7 Date of Establishment of IQAC: 17.06.2005

1.8 AQAR for the year:

2015-16

1.9 Details of the previous year's AQAR

Submitted to NAAC after the latest Assessment

and Accreditation by NAAC:
academic year 2014-15, submitted to NAAC on

The College has prepared AQAR for the

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1.10 Institutional Status:	Affiliated College
Type of Institution:	Co-education
Urban/Rural/Tribal:	Rural
Financial Status:	Grant-in-aid-UGC 2(f), UGC 12(B)
1.11 Type of Faculty/Programme:	Arts, Science and Commerce
1.12 Name of Affiliating University:	University of Calicut
1.13 Special status conferred by Central/State Government UGC/CSIR/DST/DBT/ICMR etc:	NIL

2. IQAC Composition and Activities

2.1 No. of teachers	8
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	1
2.4 No. of Management Representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community Representatives	1
2.7 No. of Employers/Industrialists	1
2.8 No. of other External Experts	NIL
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	6

2.11 No. of meeting with various Stakeholders: Nil

Faculty: 4

Non-teaching Staff: 2

Students: 1

Alumni: 1

Management: 1

2.12 Has IQAC received any funding from UGC during the year? No

2.13 Seminars and Conferences (only quality related)

(I)No. of Seminars/Conferences/Workshops/Symposia organized by IQAC

Total No.:

International: 0

National: 2

State: 3

Institutional level: 10

(ii) Themes

2.14 Significant Activities ad Contributions made by IQAC

- Orientation Class for first year UG and PG students
- National Seminar on 'Analysis and Geometry'
- All departments were requested to submit their action plan for the year which was scrutinised and suggestions given.
- NET/SET coaching (state level)
- Prepared the master plan for the long term and short term activities of the institution
- Academic seminars, workshops and invited talks to be conducted by various departments with financial assistance from various agencies.
- Merit Fest
- Cancer awareness programme for the benefit of the society
- Blood donation and Blood Group detection camp
- Necessary support and encouragement was given to students for taking part in various cultural and sports activities at the university, state and national levels.
- Conducted collegiate and inter-collegiate quiz competitions
- Observation of World Environment Day , World Ozone Day, , AIDS Day and International Women's Day
- Seminar on 'New trends in Biotechnology'
- Seminar on 'immunology'
- Paper –presentation competition for PG students, versification competition, essay writing competition and debates were conducted
- Sports Day, Sargotsavam , Arts Day , College day and Association days were conducted
- Wold Heart Day observation
- Industrial visit to IRTC Mundur, Palakkad

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<input type="checkbox"/> Orientation for the first year students	<input type="checkbox"/> Students were familiarized with the CUCBCSS system
<input type="checkbox"/> National Seminar on Analysis and Geometry	<input type="checkbox"/> Encouraged students to do research on Analysis <input type="checkbox"/> Students got a geometrical perception for studying analysis
<input type="checkbox"/> Competitive Examination coaching classes like NET/SET/PSC	<input type="checkbox"/> Various departments conducted state and college level seminars and workshops and coaching classes for NET/SET/PSC. A few students qualified in these examinations
<input type="checkbox"/> Effective Execution of PTA and Tutorial system	<input type="checkbox"/> College PTA works for the benefit of students and it provides financial assistance for the smooth functioning of the college. Also PTA plays an important role in organising academic and non-academic activities <input type="checkbox"/> Conducted Merit Fest to honour toppers in UG and PG Programmes and students with meritorious achievements
<input type="checkbox"/> Remedial Coaching classes for weak students	<input type="checkbox"/> Remedial Coaching committee identified the weak students in terms of internal and external evaluations. They were provided special coaching.
<input type="checkbox"/> Decided to conduct various academic and non academic activities under the auspices of NCC, NSS and various Clubs	<input type="checkbox"/> NCC cadets play an important role in maintaining discipline in the college <input type="checkbox"/> Efforts on the part of the NCC to make the campus plastic free <input type="checkbox"/> World Environment Day observation by NSS units <input type="checkbox"/> Blood donation awareness campaign by NSS <input type="checkbox"/> AIDS day observation by NSS units <input type="checkbox"/> Republic Day parade by NCC cadets

	<input type="checkbox"/> Organic Vegetable farming by NSS <input type="checkbox"/> Power Quiz by Energy Conservation Club <input type="checkbox"/> World Heart Day <input type="checkbox"/> Hiroshima Day observation
<input type="checkbox"/> Decided to conduct Programmes which benefit the nearby locality	<input type="checkbox"/> Special Coaching was given to Plus two and SSLC students at Prathibha Vayanasala Thennilapuram <input type="checkbox"/> Department of Mathematics gave Free Mathematics Coaching for Plus Two students of PKHSS, Mannapra <input type="checkbox"/> Computer awareness programme for the people of the neighbouring locality

*Attach the Academic Calendar for the Year as annexure

2.15 Whether the AQAR was placed in Statutory Body Yes

Management	Syndicate	Any other Body
Yes	NO	Yes

Provide the details of the action taken

Discussed and approved by the IQAC, College Council and Management

PART -B

Criterion -I

1.1 Details about academic Programmes

Level of the Programme	No. of Existing Programmes	No. of Programmes added During the Year	No. of Self-financing Programmes	No. of Value added/Career Oriented Programmes
Ph.D	0	0	0	0
PG	4	0	1	0
UG	8	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0

Diploma	0	0	0	0
Certificate	1	0	0	0
Others	0	0	0	ASAP (Additional Skill Acquisition Programme of Govt. Of Kerala)
Total	13	0	1	1
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the curriculum:

The academic body designs the Curriculum in the University of Calicut and some of our faculty are members of this. As per the new regulations of CUCBCSS, there is choice of selection for Open Courses and Elective Courses of UG programmes.

For PG courses Maximum No. of Elective subjects and Project works are implemented and thus maximum possible flexibility is offered under the CUCSS.

(ii) Pattern of Programmes: Semester

1.3 Feed Back from Stakeholders

Feedback From	Alumni	Parents	Employees	Students
	Yes	Yes	Yes	Yes

Mode of feedback: Manual

1.4 Whether any revision/update of regulations or syllabi, mention their salient aspects:

Being a college affiliated to the University of Calicut, we follow the syllabus set by the University in both the UG and PG Programmes.

1.5 Any new department/Centre introduced during the year. If yes, give details:

Not Applicable

Criterion- II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	24	7	0	1

2.2 No. of permanent Faculty with Ph. D:

10

2.3 No. of faculty Position recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Total	
R	V	R	V	R	V	R	V
0	20	0	0	0	0	0	20

2.4 No. of Guest and visiting faculty and temporary faculty

Guest	Visiting Faculty	Temporary
20	0	0

2.5 Faculty participation in conference and Symposium

No. Of Faculty	International level	National level	State level
Attended seminars /workshops		18	8
Presented papers	6	8	0
Resource Persons	0	4	6

2.6 innovative process adopted by the institution in teaching and learning

- ICT facilities are used in almost every department for Teaching Learning Process
- The Departments of Botany, Zoology, Microbiology, Environment and Water Management and Commerce organised study tours to give the students a fresh experience in certain areas of their respective discipline.
- Extensive use of internet facility by the students, particularly for PG/UG project works and also by the faculty

2.7 Total number of actual teaching days during this academic year:

180

2.8 Examination/Evaluation reforms initiated by the institution

Examinations are conducted as per the rules and regulations of the university

2.9 No. of faculty members involved in curriculum restructuring /revision /syllabus development as member of board of study /faculty curriculum development workshop

Board of Studies	Syndicate	Faculty
3	0	0

2.10 Average percentage of attendance of students: 87

2.11 Course/Programme wise distribution of pass percentage

Title of the Programme	Total number of students appeared	Pass %	% of students who secured more than 60%
B.Sc Zoology	31	77.5	77.5
BA Functional English	24	79.2	70.8
B.Sc EWM	29	76	76
BA Economics	51	59	47
B.Sc Mathematics	40	70	62.5
B.Sc Botany	0	0	0
B.Sc Microbiology	32	94	69
B.com	55	82	76.3
M A English	10	100	100
M.Sc Mathematics	16	100	100
M.Sc Zoology	12	100	100
M.Com	14	71	71

2.12 How does IQAC contribute /monitor/evaluate the teaching learning process

The teaching learning and evaluation processes are done in the institution mostly as per the instructions laid down by the university. Assignments, seminars, class test papers are conducted regularly for the continuous assessment of the students. IQAC has taken initiatives in:

- Obtaining feedback from students, which is analysed for evaluating the performance of faculty members and the information is used for the improvement of teaching output.
- Arranging seminars and invited talks to make the students aware of the recent trends in their disciplines
- At the end of every semester, IQAC meeting evaluated the performance of the students by collecting reports from the concerned departments.

2.13 Initiatives undertaken towards faculty development

Faculty /Staff development programmes	No. of faculty benefited
Refresher Courses	3
UGC-Faculty improvement programme	1
HRD Programme	0
Orientation Programmes	0
Faculty Exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institution	5
Summer/winter schools, workshops etc	0
Others	0

2.14 Details of administrative and Technical staff

Category	No. of permanent employee	No. of vacant positions	No. of permanent positions filled during the year	No. of positions filled temporarily
Administrative staff	6	3	0	3
Technical staff	3	15	0	4

Criterion-III

Research, Consultancy and Extension

3.1 Initiative of IQAC in sensitizing/Promoting research climate in the institution

<ul style="list-style-type: none"> <input type="checkbox"/> College has an active R&D Cell <input type="checkbox"/> Encouraged the teaching staff and PG students to participate in seminars and workshops organised by neighbouring colleges <input type="checkbox"/> Encouraged conducting of seminars and workshops aimed at opening up new avenues in research. <input type="checkbox"/> Teachers were encouraged to take up minor and major projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs.	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	3	0	1
Outlay in Rs.	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	9	0
Non Peer Review Journals	0	0	0
e-journals	0	0	0
Conference proceedings	5	16	0

3.5 Details on impact factor of publications

Range	Average	h-Index	Nos. In SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration year	Name of the funding Agency	Total grand sanctioned	Received
Major Projects	NA	NA	NA	NA
Minor Projects	3	UGC		
Inter-disciplinary projects				
Industry sponsored				

Project sponsored by University/College				
Students research projects(<i>Other than compulsory by the university</i>)				
Any other(<i>specify</i>)				
Total				

3.7 No. of books published

With ISBN Number	Without ISBN Number	Chapters in edited books
	10	

3.8 Number of University departments receiving funds from:

NA

3.9 For Colleges

Autonomy	CPE	DBT star Scheme	INSPIRE	CE	Any other (specify)
0	0	0	0	0	0

3.10 Revenue generated through consultancy:

NA

3.11 Number of conferences organized by the institution

Level	International	National	State	University	College
Number	0	2	3	0	8
Sponsoring Agency	PTA	UGC and other agencies	PTA	NIL	PTA

3.12 Number of Faculties served as experts, chairpersons or resource person:

14

3.13 Number of collaborations

International	National	Any other
0	0	5

3.14 Number of linkages created during this year: NA

3.15 Total budget for research for current year

From funding agency	From Management	Total
0	0	0

3.16 Number of Patents received this year: NIL

3.17 Number of Research Awards/Reorganizations received by faculty and research fellows:

NIL

3.18 Number of Faculty from the institution who are Ph. D Guides and Students registered under them

No. of Guides	No. of Students
3	3

3.19 Number of Ph. D awarded by the faculty from the institution: 0

3.20 No. of research scholars receiving the fellowships (newly enrolled + existing ones): 0

3.21 No. of Students participated in NSS events:

University	State	National	International
155	0	0	0

3.22 No. of students participated in NCC events:

University	State	National	International
78	0	1	0

3.23 No. of Awards won NSS:

University	State	National	International
0	0	0	0

3.24 No. of Awards won NCC:

University	State	National	International
0	0	0	0

3.25 No. of Extension activities

University Forum	College Forum	NCC	NSS	Any other
0	18	5	17	5

3.26 Major Activities during the year in the sphere of extension activities and institutional social responsibility

- Blood donation campaign and awareness programme
- NET/SET coaching
- Seminar on 'Geometry and Analysis'
- National seminar on 'Crisis Management' by NSS
- SSP, WWS and ASAP programmes
- Anti-ragging campaign
- Computer awareness programme for people of nearby locality
- AIDS day observation and a seminar on 'Current Scenario of AIDS in India'
- Food Festival, *Sargotsavam*, Film festival , Arts Day , College Day , Association Days and debates organised by College union
- Seminar on New Trends in Biotechnology
- Eco friendly campus
- Organic Vegetable garden
- Seminar on Waste management
- Special coaching for Plus two and SSLC students
- Observation of Energy Conservation Day
- Financial aid to poor students
- Observation of World Heart Day

Criterion IV
Infrastructure and Learning Recourses

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of fund	Total
Campus area	25 acres	NIL	0	25 acres
Class rooms	32	NIL	0	32
Laboratories	9	NIL	0	9
Seminar halls	3	1	0	4
No. of import equipments purchased (greater than one lakh during the year)	158	NIL	UGC, PD	158
Value of the equipments during the year(Rs.)	152.37	NIL	NIL	152.37
Others	0	0	0	0

4.2 Computerization of administration and library:

- The library is digitalized and automated
- Administrative office is completely computerized

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text books	21,607	3204838	216	24998.00	21823	3229836
Reference	500	500
e-books	0	0	0	0	0	0
Journals	30	52000	30	52000
e-journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital data base	0	0				
CD and Video	50	..				
Others(general)	36	33000	Nil	Nil	36	33000

4.4 Technology up gradation (overall)

	Total Computers	Computer labs	Internet	Browsing centres	Computer centres	Office	Departments	Others
Existing	80	2	8	3	0	1	19	0
Added	0	0	0	0	0	0	0	0
Total	80	2	8	3	0	1	19	0

4.5 Computer internet access training to teachers and students and any other programme for technology up gradation (Networking, e-governance etc)

- College office , all departments and library have internet connectivity
- Students have access to internet at the Network Resource Centre
- Computer training was provided to non-teaching staff
- Campus is WI-FI enabled

4.6 Amount spent on maintenance in Lakhs

I	ICT	2
Ii	Campus infrastructure and facilities	14.3
Iii	Equipment	1.2
Iv	Others	2
Total		19.5

Criterion V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about student support service

- An orientation programme was offered to first year UG and PG students
- Participation of the students in extracurricular activities is encouraged
- Monitors the efficient execution of SSP , WWS and ASAP

5.2 Efforts made by the institution for tracking the progression

- Class PTA meetings were held in addition to the General PTA meeting to discuss the progress of the students
- Interactions with ALUMNI and different stakeholders are made use of in improving the standards of the institution and in achieving the advocated vision
- Feedback from students collected to assess the performance of teachers and so as to better the teaching learning process and to improve the teacher student relationship
- Periodical evaluation of academic activities by the college council and IQAC at the end of every month

5.3 (a) Total number of students

UG	PG	Ph. D	Others
833	111	0	0

(b) No. of students outside the state: 4

(c) No. of international students: 0

Men	No.	%
	248	26.27

Women	No.	%
	696	73.72

Last year						This year					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
175	167	25	592	2	962	45	181	4	714	0	944

Demand ratio: Centralized admission Drop out (%): 1

5.4 Details of students support mechanism for coaching competitive exams if any:

Conducted free coaching classes for NET, JAAM, SET, PSC, GATE and MAT.

No. of Student beneficiaries: 87

5.5 No. of Students qualified in these examinations

NET	4	SET/SLET	5	GATE	0	CAT	0
IAS/IPS	0	PSC	8	UPSC	3	Others	25

5.6 Details of Student counselling and Career Guidance:

- Orientation for competitive examinations are provided in required cases
- Personality development training , career guidance and counselling classes are regularly arranged by the career guidance cell
- Debates and quiz competition are conducted
- Held classes for Government funded programmes like ASAP , WWS c

No. of Students benefited: 187

5.7 Details of Campus placement:

ON Campus		OFF Campus	
No. of Organizations visited	No. of students participated	No. of students Placed	No. of students Placed
0	0	0	0

.8 Details of Gender sensitization programmes:

- International Women's Day was observed by Women's Cell with befitting programmes

5.9 Students Activities:

5.9.1 (a) No. of Students participated in sports, games and others events

State/University level	89
National Level	1

5.9.1(b) No. of students participated in cultural events

University zone youth festival	250
Inter Zone Youth Festival	10

5.9.2(a) No. of medals/awards won by students in sports, games and other events

State/University	National	International
2	1	0

5.9.2(b) No. of medals/awards won by students in cultural events

State/University	National	International
3	0	0

5.10 Scholarships and financial support:

	No. of students	Amount
Financial support from institution	12	50000/-
Financial support from govt.	25	250000/-
Financial support from other services	8	150000/-
No. of students who received international/national recognitions	0	0

5.11 Student organized initiatives

Programme	State/University level	National level	International level
Fairs	1	0	0
Exhibitions	2	0	0

5.12 No. of social initiatives undertaken by students:

12

5.13 Major grievances of students (if any) redressed:

NIL

Criterion VI

Governance, Leadership and Management

6.1 State the vision and mission of the institution:

To emancipate and uplift the socially and educationally backward sections of the society by enlightening and empowering them through education

Mission:

- Provide adequate opportunity for obtaining higher education
- Inculcate human values
- Equip the youth with resourcefulness , initiative, self confidence and leadership qualities
- Help the youth to keep pace with modern age of science and technology

6.2 Does the Institution have a management information system?

YES

- 1) The college office is automated with required software
- 2) All financial transactions such as salary bill, fee collection, scholarship, purchase of equipment and stationary and other payments are digitally maintained
- 3) All student support services such as admission, conducting internal examinations, uploading of internal marks, and registration for University Examinations, issue of TC, CC etc. are digitally maintained
- 4) Records related to staff and students are digitally maintained
- 5) Records related to Government, University, UGC, RUSA, Management etc. are digitally maintained

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- We are following the curriculum developed by University of Calicut
- Some of our teachers are members of the Board of Studies and area part of the syllabi preparation committees of the University

6.3.2 Teaching and Learning

College is well equipped with smart class rooms, library and language lab. Syllabus oriented seminars and workshops are conducted enabling the interactions of the student with eminent resource persons. PG students are encouraged to participate in the seminars organized in the nearby colleges so as to widen their horizon of knowledge. PG students are also given chance to do their project works in external institutions so as to gain ample exposure to relevant

technologies. Due care is also taken to provide adequate opportunity to the students for their total intellectual and physical development

6.3.3 Examination and Evaluation

- Class tests are conducted by the concerned teachers frequently and the weak students are given extra care. IQAC ensures that two internal examinations are conducted, as per the criteria set down by the University, under the supervision of the Examination committee and Academic Audit cell. Class PTA meetings are conducted in each semester to update the parents about the progress of their wards. Tutorial system facilitates better teacher- student interaction and provides a complete overview of the students to the concerned tutors. All these channel the students to take up the external examination conducted by the University with due confidence.

6.3.4 Research and Development

The Research and Development Committee functions to co-ordinate and motivate the research activities of the college with active support from IQAC. Teachers are encouraged to take up major and minor projects. Scrutiny of the project proposals submitted by the faculty members is done by the research committee. Due support is rendered to faculty members in pursuing Ph. D and obtaining higher qualifications, in participating in seminars and publishing papers.

6.3.5 Library, ICT and Physical infrastructure /Instrumentation:

- The library has more than 21 thousand titles of books. It helps the students to borrow more books at a time, which is advantages to the students who are coming from economically weaker sections of the society.
- The library is now automated with digitalized bar coding system, which helps the students to access the books easily. There are two computer labs in our college which have more than 35 computers which are connected with LAN facility. Each computer has 80GB hard disc, 256 RAM, Windows XP, Microsoft Word and other office applications.

6.3.6 Human Resource Management

IQAC collects the feedback from students and analyses it. The result is informed individually to all the members of the faculty enabling to make suitable corrections. At the beginning of each academic year the college council reviews the existing staff pattern and vacancies if any and recruits guest personnel for filling up the vacant teaching and non-teaching positions by obeying prescribed procedures of the University and Government. Orientation and training programmes are periodically organized for new recruits. Recreation Programmes are also organized for teaching, non-teaching and support staff.

6.3.7 Faculty and Staff Recruitment:

Vacancy positions are intimated to the management in due time. Appointment is done by the management in compliance with the regulations of the university and concurrence of the State Government. Cases of unfilled vacancies are met by temporary appointment done strictly on merit basis after advertising in leading newspapers.

6.3.8 Industry Interaction/Collaboration

A cordial association is maintained with select industrial firms whereby the students get an opportunity to do their project works. Industrial visit as prescribed in the curriculum by different Boards of Studies makes it inevitable to maintain a link and collaboration with industries. This also helps our students to obtain jobs after course completion.

6.3.9 Admission of Students

There is a centralized admission procedure followed in all the colleges of the University through a single window system both for the PG and UG admission. The verification of marks and other criteria are duly checked by the admission committee in each department after the list of candidates are provided by the university. The various norms of reservations are strictly adhered to as per Government norms and as allotted by the University. A nodal officer coordinates the admission procedure.

6.4 Welfare Schemes for

Teaching Staff	All Govt. Schemes
Non Teaching staff	All Govt. Schemes
Students	Scholarships and other scheme implemented by Govt.

6.5 Total corpus and fund generated NIL

6.6 Whether annual financial audit has been done YES

6.7 Whether academic and administrative audit (AAA) has been done

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	----	Yes	IQAC
Administrative	NO	Government	Yes	Management

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes	NO
For PG Programmes	NO

6.9 What efforts are made by the University /Autonomous College for Examination reforms?

The University of Calicut to which this institution is affiliated conducts terminal examinations for all semesters. Examination reforms are decided by the University. Examination is conducted as per the instructions of the university at the end of each semester. IQAC and the academic audit cell ensure the completion of syllabus and conduct of internal examinations before the commencement of the final examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/Constituent Colleges?

Not Applicable

6.11 Activities and support from the ALUMNI Association

The old students Association is very strong and active. They support and encourage the students of the college by providing endowment prizes for meritorious students.

6.12 Activities and Support from the Parent- Teacher Association

PTA consists of elected members of staff and parents with Principal as the president and an elected member from the parent community as the Vice President. The general body meets annually and the executive members meet occasionally to discuss funding matters and other activities of the association. Departments also provide various endowment prizes and scholarships instituted by the PTA, to the economically deprived students.

6.13 Development Programmes for support staff

Orientation for support staff is given by individual departments and management as and when required. The importance of managing a stress free environment was addressed through conduct of a workshop by IQAC.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Organic vegetable farming
2. On the World Environment Day, NSS and NCC units planted several saplings of various species on the campus
3. Recycling of biological- wastes through vermin composting
4. Plastic free campus
5. Visit to IRTC Munder, Palakkad
6. Biogas plant is used in the canteen

Criterion VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- The installation of ICT equipment in all departments has created a positive impact on the teaching learning process
- Observation of internationally important days like World Environmental Day
- Remedial coaching classes

7.2 Provide the action taken report (ATR) based on the plan of action decided upon at the beginning of the year

Among the decisions taken by the IQAC in the beginning of the year some of them are successfully implemented and some of them are pending

Accomplished	Not accomplished
<ul style="list-style-type: none"><input type="checkbox"/> Routine activities like preparation of academic schedule, college calendar were successfully done.<input type="checkbox"/> Various departments conducted regional/ state seminars in their respective subjects<input type="checkbox"/> Feedback collected from the stakeholders about the curriculum, faculty members etc and analysed<input type="checkbox"/> Career oriented coaching classes and placement opportunities for outgoing students.<ul style="list-style-type: none"><input type="checkbox"/> Quiz competitions, Debates and invited talks were conducted	<ul style="list-style-type: none"><input type="checkbox"/> The Teaching posts in different department that are vacant could not be filled this year<input type="checkbox"/> A green audit of the campus was not completed<input type="checkbox"/> Socio-economic survey was not completed<input type="checkbox"/> Infrastructural development was not completed

7.3 Give two best practices of the institution (please see the format in the NAAC self study manuals)

1. Blood donation campaign
2. Computer awareness programme for nearby society
3. Anti-ragging campaign and awareness programme
4. Special coaching for NET/SET
5. Biogas plant
6. Waste management

7. Vermicomposting

7.4 Contribution to Environmental Awareness /Protection:

- A power Quiz was organized by Energy Conservation Club in association with KSEB
- Observation of World Environment Day; students planted saplings in the campus
- Waste management
- Biogas plant
- Vermicomposting
- A Quiz Competition was conducted on World Ozone day by Dept. of EWM.
- A one day seminar on 'Immunology' was conducted by Department of Zoology
- Kerala Bio-diversity Board visited our College
- Hiroshima Day observation
- Environment Quiz Competition

7.5 Whether Environmental audit was conducted?

NO

7.6 Any other relevant information the institution wishes to add.(For example SWOT analysis)

At the beginning of every semester the College Council and IQAC takes cognizance of the strengths, weaknesses, opportunities and threats and takes anticipatory decisions to bring the best out of the institution in curricular, co-curricular and extracurricular matters.

Strengths

- PSC and NET/SET coaching classes.
- Most of the students are disciplined and there are very few instances that affect the smooth running of the institution
- Ample support and co-operation of PTA
- NET qualified ALUMNI
- Support from ALUMNI association
- Tutorial system
- Competent faculty
- ASAP, WWS, SSP and Career Guidance Cell
- WI-FI connectivity
- Eco-friendly campus
- Need based extension activities

Weakness

- Transfer of faculty to other institutions run by the management
- Delayed university admission and examinations
- Lack of new generation courses
- Insufficient research facilities

Opportunities

- New courses can be introduced
- More career oriented coaching

Threats

- Unexpected changes in the academic schedules of the university
- Lack of academic autonomy in course designing

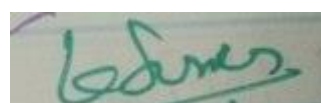
8. Plans of institution for next year

- Energy conservation Project- to reduce the consumption of Electricity and water in the houses of students and teachers
- Green Audit
- Bio diversity park
- Butterfly garden
- Solar panel system
- To encourage all the departments to conduct extension activities with the help of PTA and IQAC
- Construction of a new seminar hall
- Construction of new class rooms
- Training for supporting staff in office procedure



Name Dr.M.A.Suraj

Signature of the Coordinator, IQAC



Name Dr.K.Surendran

Signature of the Chairperson, IQAC

